



Douglas A. Ducey,  
Governor

# Arizona State Board of Dental Examiners

“Caring for the Public’s Dental  
Health and Professional Standards”

1740 West Adams Street, Suite 2470

Phoenix, Arizona 85007

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August 29, 2021

The Honorable Douglas A. Ducey  
Governor of the State of Arizona  
1700 W. Washington Street, 9<sup>th</sup> Floor  
Phoenix, Arizona 85007

Dear Governor Ducey,

Enclosed for your consideration is the FY23 budget request for the Arizona State Board of Dental Examiners (“Board”).

The Board is requesting an additional appropriation for an full-time equivalent position and appropriation increase for an Administrative Assistant III to be assigned to the licensing division. As you likely know, the Board has experienced over a 35% growth in new licensees over the past 11 years. Therefore, it’s essential to create a new FTE to help with this increased number of new applicants and licensees renewals now being due on the licensee’s birthday every third year instead of only on June 30 and in accordance with the passage of SB1013. The Board anticipates that the position will be filled at a grade 17 with an approximate annual salary of \$40,524. In order to keep up with the demand in the licensing division, it is essential to receive the requested appropriation to not only fulfill the mission of the Board, but also your mission of ultimately protecting the public’s health, safety and welfare.

Additionally, staff from ADOA-ASET notified state agencies of the increase for Adobe licenses on July 27, 2021. According to the information, the estimated cost for the agency would be no less than \$6,137.62 for the entire year, but could increase based on the Board’s Adobe envelope usage. The Board is requesting funding for additional office space for the investigation team to share. The expected cost for fiscal year 2023 will be approximately \$6,138.

Lastly, the Board is requesting a one-time increase for an employee who may retire in fiscal year 2022. Each year this employee has a carryover of annual leave in excess of 320 hours. Therefore, the estimated cost to cash out the annual leave is \$11,770.

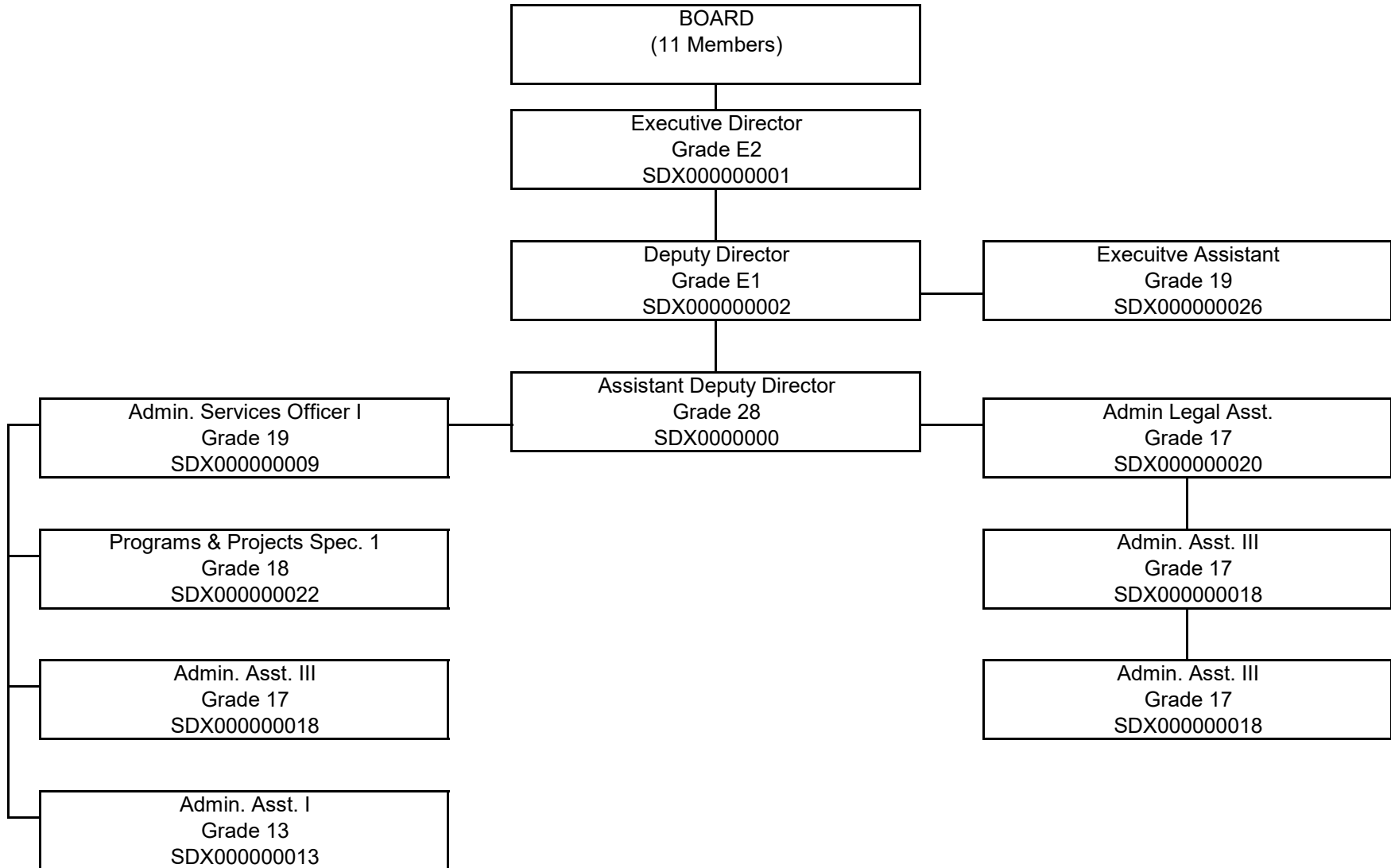
The requested funds to the budget will assist the agency’s commitment to a seamless business practice while also continuing to provide excellent customer service to all of the public. We maintain our commitment to protect the oral health, safety and welfare of Arizona citizens.

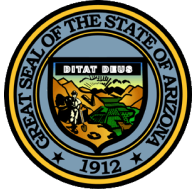
Thank you for the opportunity to provide you information regarding our agency and your consideration of our budget request. Please let us know what questions we can answer. We are happy to respond.

Respectfully,

Ryan K. Edmonson  
Executive Director

ARIZONA STATE BOARD OF DENTAL EXAMINERS  
ORGANIZATIONAL CHART  
FY23





# State of Arizona Budget Request

State Agency

State Board of Dental Examiners

A.R.S. Citation: **32-1201**

### Appropriated Funds

	FY 2022 Approp	FY 2023 Fund. Issue	FY 2023 Total Budget
Total Amount Requested:	1,815.8	122.4	1,938.2
Dental Board Fund	1,815.8	122.4	1,938.2

### Governor DUCEY:

This and the accompanying budget schedules, statements and explanatory information constitute the operating budget request for this agency for Fiscal Year 2023.

To the best of my knowledge all statements and explanations contained in the estimates submitted are true and correct.

Agency Head: **Ryan Edmonson**

Title: **Executive Director**

Ryan Edmonson 8/29/2021

(signature)

Phone: **(602) 542-4451**

Prepared By: **Kristina Gomez**

Email Address: **kristina.gomez@dentalboard.az.gov**

Date Prepared: **Sunday, August 29, 2021**

Total:	1,815.8	122.4	1,938.2
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## Revenue Schedule

<b>Agency:</b>	<b>State Board of Dental Examiners</b>
<b>Fund:</b>	<b>AA1000 General Fund</b>

AFIS Code	Category of Receipt and Description	FY 2021	FY 2022	FY 2023
4312	EXAMINATION FEES	6.3	6.3	6.3
4339	OTHER FEES AND CHARGES FOR SERVICES	0.8	0.8	0.8
4372	PUBLICATIONS AND REPRODUCTIONS	1.4	1.4	1.4
4415	OCCUPATIONAL AND PROFESSIONAL LICENSES	48.7	142.7	142.7
4419	OTHER LICENSES	3.7	3.7	3.7
4519	OTHER FINES OR FORFEITURES OR PENALTIES	1.6	1.6	1.6
<b>Fund Total:</b>		62.5	156.5	156.5

## Revenue Schedule

<b>Agency:</b>	<b>State Board of Dental Examiners</b>
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<b>Fund:</b>	<b>DX2020 Dental Board Fund</b>
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AFIS Code	Category of Receipt and Description	FY 2021	FY 2022	FY 2023
4312	EXAMINATION FEES	56.4	56.4	56.4
4339	OTHER FEES AND CHARGES FOR SERVICES	7.5	7.5	7.5
4372	PUBLICATIONS AND REPRODUCTIONS	5.7	5.7	5.7
4415	OCCUPATIONAL AND PROFESSIONAL LICENSES	439.3	1,290.6	1,290.6
4419	OTHER LICENSES	33.3	33.3	33.3
4519	OTHER FINES OR FORFEITURES OR PENALTIES	9.7	9.7	9.7
4649	CREDIT CARD CONVENIENCE FEES REVENUE	2.3	2.3	2.3
4699	MISCELLANEOUS RECEIPTS	3.0	3.0	3.0
<b>Fund Total:</b>		557.2	1,408.5	1,408.5

## PURPOSE - A.R.S. § 32-1212

Funds are used to license, investigate and conduct examinations for dentists, dental hygienists, denturists, dental assistants, business entities and mobile dental facilities.

For FY22 and FY23 the Board is projecting revenues to increase.

### 4312 – EXAMINATION FEES

Each applicant must successfully pass a Jurisprudence Exam. The fees are \$300 for a dentist exam and \$100 for a dental hygienist exam. The Board voted to waive these fees due to the COVID-19 pandemic and pursuant to Governor Ducey's Executive Order 2020-17. The Executive Order has expired; therefore, the agency is collecting fees.

A fee was still being collected by the administrator of the exam because the Board cannot grant a fee waiver for a fee it does not collect. The computer based exam is administered by a third party vendor. Revenue collected is anticipated to remain static.

### 4339 – OTHER FEES AND CHARGES FOR SERVICES

The fee for a license verification is \$25.00 if requested by the individual and \$5.00 if requested for commercial use. All license verification fees will be deposited into this account and the projection is based on historical data. Revenue collected is anticipated to remain static.

### 4372 – PUBLICATIONS & REPRODUCTIONS

The Board receives requests for labels or lists of licensees from both individuals and corporations. The fee for this service along with fees for reproduction of public documents are deposited into this account. Historical trends are used in determining this projection. Revenue collected is anticipated to remain static.

### 4415 – OCCUPATIONAL & PROFESSIONAL LICENSES

New Licensees – A.R.S. §§ 32-1236 and 1287 require that the first year's license fee be prorated, which is \$110 for dentists and \$55 for dental hygienists. The Agency accepts licensure by examination and licensure by credential applications. The license by credential fee is \$2,000 for dentists and \$1,000 for dental hygienists. Statute was enacted August 9, 2017 allowing dentists who completed their clinical examination within the five years from submitting their application to license by examination. Additionally, legislation (A.R.S. § 41-1080.01) was passed that allows an applicant to obtain a fee waiver for initial license fees if their family income is less than 200% of the federal poverty guidelines. It is unknown how the Board will be affected. The Board waived the collection of all these fees due to the COVID-19 pandemic and pursuant to Governor Ducey's Executive Order 2020-17. The Executive Order has expired; therefore, the agency is collecting fees.

Renewals – Following the first year prorated license fee, individuals fall into triennial licensure per statute. In order to spend-down the Board’s fund, session law was enacted in 2017 to grant renewal fee holidays for all license renewals for calendar years 2018, 2019 and 2020. Therefore, the Board has not collected any license renewal fees for any licensee who was licensed before January 1, 2018. Additionally, the Board waived the collection of all these fees due to the COVID-19 pandemic and pursuant to Governor Ducey’s Executive Order 2020-17. The session law for the renewal fee waiver and the Executive Order has expired; therefore, the agency is collecting fees. Revenue is anticipated to increase to approximately 1,290,600 for FY 2022 and FY 2023.

#### 4419 – OTHER LICENSES

This category reflects the historical trend for revenue received through issuing triennial certificates for additional practice locations. The Board waived the collection of all these fees due to the COVID-19 pandemic and pursuant to Governor Ducey’s Executive Order 2020-17, which expired. Revenue collected is anticipated to remain static.

#### 4519 – OTHER FINES, FORFEITURES & PENALTIES

Items deposited into this category include penalties for failure to inform the Board of a change of address, in a timely manner, fees for submitting a late renewal application. These projections are also based on historical data.

Administrative and Civil Penalties – As a disciplinary action, the Board may invoke an administrative penalty for up to \$2,000.00 per violation of the Dental Practice Act. The Board may also invoke a non-disciplinary civil penalty of up to \$500.00 for failure to comply with a subpoena. Funds collected are not split 90/10, the total penalty amount is deposited into the State’s General Fund. Projections for this category are based on historical averages. Revenue collected is anticipated to remain static.

#### 4645 – CREDIT CARD DISCOUNT FEES

Credit card discount fees are the cost of accepting credit cards. Revenue collected is anticipated to remain static.

#### 4649 – CREDIT CARD CONVENIENCE FEES

The agency has waived credit card convenience fees, therefore, will absorb the cost. Revenue collected is anticipated to remain static.

## Sources and Uses of Funds

<b>Agency:</b>	State Board of Dental Examiners
<b>Fund:</b>	DX2020 Dental Board Fund

<b>Cash Flow Summary</b>	<b>Actual FY 2021</b>	<b>Estimate FY 2022</b>	<b>Estimate FY 2023</b>
Balance Forward from Prior Year	4,304.5	3,643.8	3,236.5
Revenue (From Revenue Schedule)	557.2	1,408.5	1,408.5
Total Available	4,861.7	5,052.3	4,645.0
Total Appropriated Disbursements	1,217.9	1,815.8	1,938.2
Total Non-Appropriated Disbursements	0.0	0.0	0.0
Balance Forward to Next Year	3,643.8	3,236.5	2,706.8

<b>Appropriated Expenditure</b>	<b>Actual FY 2021</b>	<b>Estimate FY 2022</b>	<b>Estimate FY 2023</b>
<b>Expenditure Categories</b>			
Personal Services	564.3	703.6	755.0
Employee Related Expenses	242.7	281.8	308.4
Prof. And Outside Services	194.9	541.7	541.7
Travel - In State	0.7	3.2	3.2
Travel - Out of State	0.0	5.5	5.5
Food	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0
Other Operating Expenses	184.2	256.3	300.7
Equipment	1.0	23.7	23.7
Capital Outlay	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0
Transfers	6.3	0.0	0.0
<b>Expenditure Categories Total:</b>	<b>1,194.1</b>	<b>1,815.8</b>	<b>1,938.2</b>
Non-Lapsing Authority from Prior Years	0.0	0.0	0.0
Administrative Adjustments	23.8	0.0	0.0
Capital Projects (Land, Buildings,Improvements)	0.0	0.0	0.0
Appropriated 27th Pay Roll	0.0	0.0	0.0
Legislative Fund Transfers	0.0	0.0	0.0
IT Project Transfers	0.0	0.0	0.0
<b>Appropriated Expenditure Total:</b>	<b>1,217.9</b>	<b>1,815.8</b>	<b>1,938.2</b>
<b>Appropriated FTE:</b>	<b>11.0</b>	<b>11.0</b>	<b>12.0</b>

### Fund Description

OSP: Revenues are the fees, fines, and other revenue received by the Board. Funds are used to license, investigate, and conduct examinations of dentists, denturists, dental hygienists, and dental assistants.



## Funding Issues List

**Agency:** State Board of Dental Examiners

FY 2023

Priority	Funding Issue Title	Total FTE	Total Amount	General Fund	Other Aprop. Funds	Non-App Funds
1	FTE - Admin Assistant III	1.0	64.6	0.0	64.6	0.0
2	Adobe Price Increase	0.0	6.1	0.0	6.1	0.0
3	Annual Leave Payout	0.0	13.4	0.0	13.4	0.0
4	Licensee Database	0.0	34.1	0.0	34.1	0.0
5	Additional Office Space	0.0	4.2	0.0	4.2	0.0
<b>Total:</b>		1.0	122.4	0.0	122.4	0.0
<b>Decision Package Total:</b>		1.0	122.4	0.0	122.4	0.0

## Funding Issue Detail

**Agency:** State Board of Dental Examiners

**Issue:** 1 FTE - Admin Assistant III

<b>Program:</b>	Licensing and Regulation	<b>Calculated ERE:</b>	\$24.10
<b>Fund:</b>	DX2020-A Dental Board Fund (Appropriated)	<b>Uniform Allowance:</b>	\$0.00

Expenditure Categories	FY 2023
FTE	1.0
Personal Services	40.5
Employee Related Expenses	24.1
<b>Subtotal Personal Services and ERE:</b>	<b>64.6</b>
Professional & Outside Services	0.0
Travel In-State	0.0
Travel Out-of-State	0.0
Food	0.0
Aid to Organizations & Individuals	0.0
Other Operating Expenditures	0.0
Equipment	0.0
Capital Outlay	0.0
Debt Services	0.0
Cost Allocation	0.0
Transfers	0.0
<b>Program / Fund Total:</b>	<b>64.6</b>

**Issue:** 2 Adobe Price Increase

<b>Program:</b>	Licensing and Regulation	<b>Calculated ERE:</b>	\$0.00
<b>Fund:</b>	DX2020-A Dental Board Fund (Appropriated)	<b>Uniform Allowance:</b>	\$0.00

Expenditure Categories	FY 2023
FTE	0.0
Personal Services	0.0
Employee Related Expenses	0.0
<b>Subtotal Personal Services and ERE:</b>	<b>0.0</b>
Professional & Outside Services	0.0
Travel In-State	0.0
Travel Out-of-State	0.0
Food	0.0
Aid to Organizations & Individuals	0.0
Other Operating Expenditures	6.1
Equipment	0.0
Capital Outlay	0.0
Debt Services	0.0
Cost Allocation	0.0
Transfers	0.0
<b>Program / Fund Total:</b>	<b>6.1</b>



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## FTE – Admin Assistant III

### Summary:

The Arizona State Board of Dental Examiners (BODEX) is requesting an additional full-time equivalent position and appropriation increase for an Administrative Assistant III. The passage of SB1013 amending sections 32-1236, 32-1276.02, 32-1287 and 32-1297.06 of the Arizona Revised Statutes; relating to the State Board of Dental Examiners spreads out the number of renewals received in a year from one expiration date to 365 expiration dates.

### Description of the issue and how recommending the agency’s request furthers the agency’s mandates:

The passage of SB1013 amended the license expiration date to the licensee’s birthday every third year. Every licensed dentist, dental hygienist, denturists and soon to be added – dental therapists shall submit to the Board a complete renewal application and pay a license renewal fee on or before the licensee’s birthday every third year. In fiscal year 2021, the Board had a total licensing population of over 10,588 licensees. The agency will need a designated staff member to process renewals within thirty (30) days after the licensee’s birthday. This new FTE will be responsible for process roughly 3,529 renewal applications per year. This new FTE is not only responsible for receiving, reviewing, requesting outstanding information, submitting renewal certificates, updating the database system and responding to all daily inquiries regarding renewals. This time intensive process is critical to the dental community, given that an expiration date is necessary in order to practice in the state.

### Proposal:

The agency will create and fill a new Administrative Assistant III position to assist in the renewal application process of all licensees and the intake of initial applications.

### Alternatives considered and reason for rejection and impact of not funding:

If an additional FTE is not hired, the agency will not be able to process renewal applications in a timely manner with the addition of ongoing renewals submitting on a daily basis instead of being due on June 30 of each year. This would slow down the renewal application process, which has been a problem for our agency and due to not being fully staffed until FY2022 based on the budget passed. We will need to continue to pay staff overtime to help try and meet the new thirty (30) day timeframe to complete renewal applications. For the past three (3) years we have been behind on renewal, given the roughly 35% increase in licensing. And, although the Board is very diligent about reducing fees based on the fund balance, which they voted in favor again for the next three years, not meeting the renewal or licensing timelines requires a refund of fees collected for both processes. As a 90/10 agency that would mean the general fund would also lose revenue.

### Statutory Reference:

A.R.S. §32.1236

### Classification of new positions:

Administrative Assistant III position, AUN01152, grade 17

### Annualization:

PS - \$40,500

ERE - \$24,100

Total - \$64,600



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## Adobe Products Price Increase

### Summary:

The Arizona State Board of Dental Examiners (BODEX) is requesting an appropriation increase for the Adobe products increase. The Arizona Department of Administration technology division informed all state agencies that the current contract with Adobe will end September 2021 and an increase will take effect if agencies continue using Adobe products.

### Description of the issue and how recommending the agency’s request furthers the agency’s mandates:

The Arizona Department of Administration informed us that the current Adobe contract is ending and state agencies would need to purchase Adobe at the increased cost or work with another company who provides similar products and services. The agency was informed of this news on July 27, 2021, which creates more problems, given that most documents posted on BODEX’s website are Adobe documents. Along with every other state agency, BODEX was surprised by this news, given the additional cost that we did not expect, nor request in our FY2022 budget. ASET informed agencies that “this is part of doing business; contracts change”. The projection for the entire fiscal year is \$333.40 for 5 Adobe DC Pro licenses, \$882.22 for 3 Adobe Audition licenses and \$4,920 for 6,000 envelopes, which is roughly **\$6,137.62**. BODEX would rather continue its current relationship with Adobe since the eminent cancellation of the current contract does allow for staff to adequately review other similar products, and therefore, keep things unchanged for now and give staff the proper time to investigate other products and pricing levels. Doing so helps BODEX to continue to work towards operating in a paperless environment and avoid the additional work required to change documents, processes and posting materials on the BODEX’s website.

### Proposal:

The agency is requesting an increase to the appropriation to pay for Adobe products.

### Alternatives considered and reason for rejection and impact of not funding:

If the agency does not receive funding, then the agency will need to post documents on the website that are not fillable, not user friendly and an archaic process of meeting the needs of Arizona citizens. The result will be the agency returning to a paper environment, instead of a paperless work environment. This will take time to pull Adobe products and documents from BODEX’s website, including the board meeting audio, which is created using Adobe audition, and re-create non-fillable documents.

### Impact of not funding this fiscal year:

Organizational effectiveness will be hindered and all other processes could be slowed dramatically.

## Funding Issue Detail

**Agency:** State Board of Dental Examiners

**Issue:** 3 Annual Leave Payout

<b>Program:</b>	Licensing and Regulation	<b>Calculated ERE:</b>	\$2.50
<b>Fund:</b>	DX2020-A Dental Board Fund (Appropriated)	<b>Uniform Allowance:</b>	\$0.00

Expenditure Categories	FY 2023
FTE	0.0
Personal Services	10.9
Employee Related Expenses	2.5
<b>Subtotal Personal Services and ERE:</b>	13.4
Professional & Outside Services	0.0
Travel In-State	0.0
Travel Out-of-State	0.0
Food	0.0
Aid to Organizations & Individuals	0.0
Other Operating Expenditures	0.0
Equipment	0.0
Capital Outlay	0.0
Debt Services	0.0
Cost Allocation	0.0
Transfers	0.0
<b>Program / Fund Total:</b>	13.4

**Issue:** 4 Licensee Database

<b>Program:</b>	Licensing and Regulation	<b>Calculated ERE:</b>	\$0.00
<b>Fund:</b>	DX2020-A Dental Board Fund (Appropriated)	<b>Uniform Allowance:</b>	\$0.00

Expenditure Categories	FY 2023
FTE	0.0
Personal Services	0.0
Employee Related Expenses	0.0
<b>Subtotal Personal Services and ERE:</b>	0.0
Professional & Outside Services	0.0
Travel In-State	0.0
Travel Out-of-State	0.0
Food	0.0
Aid to Organizations & Individuals	0.0
Other Operating Expenditures	34.1
Equipment	0.0
Capital Outlay	0.0
Debt Services	0.0
Cost Allocation	0.0
Transfers	0.0
<b>Program / Fund Total:</b>	34.1



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## Annual Leave Payout

### Summary:

The agency has one FTE scheduled to retire in FY23.

### Description of the issue and how recommending the agency’s request furthers the agency’s mandates:

Based on the employee’s current level of leave, the agency will payout approximately \$13,351 in annual leave.

### Annualization:

One-time funding:

PS \$10,923

ERE \$2,428

Total \$13,351



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## Licensee Database

### Summary:

The Arizona State Board of Dental Examiners (BODEX) is requesting an appropriation increase for a database solution for agency. The goal is to contract with a database solution to help stream the database, initial applications and renewal process.

### Description of the issue and how recommending the agency’s request furthers the agency’s mandates:

The Board is seeking funding for a database solution that will create an automated licensing system. The goal is to create a system that licensees can use online to help expedite all applications, while allowing staff the ability to review and confirm applications in a timely matter in accordance with Arizona State Board of Dental Examiners statutes and rules. The agency has struggled with its current database system, given that all applications are manually entered into the system. The current system has slowed down the renewal process. The total cost for the database is roughly \$34,124.16 for twelve months. We would like to streamline the process and have a user-friendly system for the dental community.

### Proposal:

The agency is requesting an increase to the appropriation to pay for the database.

### Alternatives considered and reason for rejection and impact of not funding:

If the agency does not receive funding, then we will continue to be behind on processing information in a timely manner. We are hoping that the platform will increase our productivity to allow us to meet our statutory deadlines. This is a sound investment to improve the agency’s business practice.

### Impact of not funding this fiscal year:

Organizational effectiveness will be hindered and all other processes could be slowed dramatically.

## Funding Issue Detail

**Agency:** State Board of Dental Examiners

**Issue:** 5 Additional Office Space

<b>Program:</b>	Licensing and Regulation	<b>Calculated ERE:</b>	\$0.00
<b>Fund:</b>	DX2020-A Dental Board Fund (Appropriated)	<b>Uniform Allowance:</b>	\$0.00

Expenditure Categories	FY 2023
FTE	0.0
Personal Services	0.0
Employee Related Expenses	0.0
<b>Subtotal Personal Services and ERE:</b>	0.0
Professional & Outside Services	0.0
Travel In-State	0.0
Travel Out-of-State	0.0
Food	0.0
Aid to Organizations & Individuals	0.0
Other Operating Expenditures	4.2
Equipment	0.0
Capital Outlay	0.0
Debt Services	0.0
Cost Allocation	0.0
Transfers	0.0
<b>Program / Fund Total:</b>	<b>4.2</b>





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## Additional Office Space

### Summary:

The Arizona State Board of Dental Examiners (BODEX) is requesting an appropriation increase for office space at 1740 W. Adams Street, Phoenix, Arizona 85007. This shared space will be designated for the dental investigation team.

### Description of the issue and how recommending the agency’s request furthers the agency’s mandates:

BODEX would like a shared office space for the dental investigative team. We are contracting with four dentists to review complaints submitted to the Board. The space will allow the dentists to make confidential phone calls and discuss cases that the Board will review. Currently, there is no additional space for the dental investigative team. The dental investigators use the Executive Director’s office to work and make confidential phone calls.

The rate is \$17.87 per rentable square footage at the 1740 building. A typical office in the building is 10 x 20 and the burden amount by 18 - 20%. The breakdown would be 10 x 20 by \$17.87 by 1.18, which is rounded up to \$4,200.

### Proposal:

The agency is requesting an increase to the appropriation to pay for the additional shared office space.

### Alternative considered and reason for rejection and impact of not funding:

There is no space for the dental investigators who come into the office to retrieve information from staff and attend Board meetings. Most importantly, there is no private area of the dental investigators to conduct their investigations, which contains sensitive information. A space dedicated to all four investigators will allow them to come into the office more to work with staff.

### Impact of not funding this fiscal year:

Organizational effectiveness will be hindered, given that the investigators will not have a place to come together and meet with staff regarding complex cases.

## Summary of Expenditure and Budget Request for All Funds

**Agency:** State Board of Dental Examiners

**Appropriated**

		FY 2021 Actual	FY 2022 Expd. Plan	FY 2023 Fund. Issue	FY 2023 Total Request
Cost Center/Program:					
1	Licensing and Regulation	1,194.1	1,815.8	122.4	1,938.2
		1,194.1	1,815.8	122.4	1,938.2
<b>Expenditure Categories</b>					
	FTE	11.0	11.0	1.0	12.0
	Personal Services	564.3	703.6	51.4	755.0
	Employee Related Expenses	242.7	281.8	26.6	308.4
	Professional and Outside Services	194.9	541.7	0.0	541.7
	Travel In-State	0.7	3.2	0.0	3.2
	Travel Out of State	0.0	5.5	0.0	5.5
	Food	0.0	0.0	0.0	0.0
	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
	Other Operating Expenses	184.2	256.3	44.4	300.7
	Equipment	1.0	23.7	0.0	23.7
	Capital Outlay	0.0	0.0	0.0	0.0
	Debt Service	0.0	0.0	0.0	0.0
	Cost Allocation	0.0	0.0	0.0	0.0
	Transfers	6.3	0.0	0.0	0.0
<b>Expenditure Categories Total:</b>		1,194.1	1,815.8	122.4	1,938.2

## Summary of Expenditure and Budget Request for All Funds

Agency: State Board of Dental Examiners

<b>Agency Total for All Funds:</b>	1,194.1	1,815.8	122.4	1,938.2			
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## Summary of Expenditure and Budget Request for Selected Funds

<b>Agency:</b>	State Board of Dental Examiners
<b>Fund:</b>	DX2020 Dental Board Fund (Appropriated)

	FY 2021 Actual	FY 2022 Expd. Plan	FY 2023 Fund. Issue	FY 2023 Total Request
Cost Center/Program:				
1      Licensing and Regulation	1,194.1	1,815.8	122.4	1,938.2
	1,194.1	1,815.8	122.4	1,938.2
<b>Expenditure Categories</b>				
FTE	11.0	11.0	1.0	12.0
Personal Services	564.3	703.6	51.4	755.0
Employee Related Expenses	242.7	281.8	26.6	308.4
Professional and Outside Services	194.9	541.7	0.0	541.7
Travel In-State	0.7	3.2	0.0	3.2
Travel Out of State	0.0	5.5	0.0	5.5
Food	0.0	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
Other Operating Expenses	184.2	256.3	44.4	300.7
Equipment	1.0	23.7	0.0	23.7
Capital Outlay	0.0	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0	0.0
Transfers	6.3	0.0	0.0	0.0
<b>Expenditure Categories Total:</b>	1,194.1	1,815.8	122.4	1,938.2
<b>Fund Total:</b>	1,194.1	1,815.8	122.4	1,938.2

## Summary of Expenditure and Budget Request for Selected Funds

<b>Agency:</b>	State Board of Dental Examiners
<b>Fund:</b>	DX2020 Dental Board Fund (Appropriated)

	FY 2021 Actual	FY 2022 Expd. Plan	FY 2023 Fund. Issue	FY 2023 Total Request
<b>Agency Total for Selected Funds</b>	1,194.1	1,815.8	122.4	1,938.2

## Program Summary of Expenditures and Budget Request

<b>Agency:</b>	<b>State Board of Dental Examiners</b>
<b>Program:</b>	<b>Licensing and Regulation</b>

		FY 2021 Actual	FY 2022 Expd. Plan	FY 2023 Fund. Issue	FY 2023 Total Request
<b>Program Summary</b>					
1-1	Licensing and Regulation	1,194.1	1,815.8	122.4	1,938.2
	<b>Program Summary Total:</b>	1,194.1	1,815.8	122.4	1,938.2
<b>Expenditure Categories</b>					
0000	FTE Positions	11.0	11.0	1.0	12.0
6000	Personal Services	564.3	703.6	51.4	755.0
6100	Employee Related Expenses	242.7	281.8	26.6	308.4
6200	Professional and Outside Services	194.9	541.7	0.0	541.7
6500	Travel In-State	0.7	3.2	0.0	3.2
6600	Travel Out of State	0.0	5.5	0.0	5.5
6700	Food	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	184.2	256.3	44.4	300.7
8000	Equipment	1.0	23.7	0.0	23.7
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	6.3	0.0	0.0	0.0
	<b>Expenditure Categories Total:</b>	1,194.1	1,815.8	122.4	1,938.2
<b>Fund Source</b>					
<b>Appropriated Funds</b>					
	DX2020-A Dental Board Fund (Appropriated)	1,194.1	1,815.8	122.4	1,938.2
	<b>Fund Source Total:</b>	1,194.1	1,815.8	122.4	1,938.2

## Program Group Summary of Expenditures and Budget Request for Selected Funds

<b>Agency:</b>	State Board of Dental Examiners
<b>Program:</b>	Licensing and Regulation

	FY 2021 Actual	FY 2022 Expd. Plan	FY 2023 Fund. Issue	FY 2023 Total Request
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<b>Fund:</b>	DX2020-A Dental Board Fund (Appropriated)
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### Program Expenditures

COST CENTER/PROGRAM BUDGET UNIT					
1-1	Licensing and Regulation	1,194.1	1,815.8	122.4	1,938.2
	Total	1,194.1	1,815.8	122.4	1,938.2

### Appropriated Funding

#### Expenditure Categories

	FTE Positions	11.0	11.0	1.0	12.0
	Personal Services	564.3	703.6	51.4	755.0
	Employee Related Expenses	242.7	281.8	26.6	308.4
	Professional and Outside Services	194.9	541.7	0.0	541.7
	Travel In-State	0.7	3.2	0.0	3.2
	Travel Out of State	0.0	5.5	0.0	5.5
	Food	0.0	0.0	0.0	0.0
	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
	Other Operating Expenses	184.2	256.3	44.4	300.7
	Equipment	1.0	23.7	0.0	23.7
	Capital Outlay	0.0	0.0	0.0	0.0
	Debt Service	0.0	0.0	0.0	0.0
	Cost Allocation	0.0	0.0	0.0	0.0
	Transfers	6.3	0.0	0.0	0.0
<b>Expenditure Categories Total:</b>		1,194.1	1,815.8	122.4	1,938.2
<b>Fund DX2020-A Total:</b>		1,194.1	1,815.8	122.4	1,938.2
<b>Program 1 Total:</b>		1,194.1	1,815.8	122.4	1,938.2

## Program Budget Unit Summary of Expenditures and Budget Request for All Funds

<b>Agency:</b>	State Board of Dental Examiners
<b>Program:</b>	Licensing and Regulation

<b>Expenditure Categories</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Expd. Plan</b>	<b>FY 2023 Fund. Issue</b>	<b>FY 2023 Total Request</b>
0000 FTE	11.0	11.0	1.0	12.0
6000 Personal Services	564.3	703.6	51.4	755.0
6100 Employee Related Expenses	242.7	281.8	26.6	308.4
6200 Professional and Outside Services	194.9	541.7	0.0	541.7
6500 Travel In-State	0.7	3.2	0.0	3.2
6600 Travel Out of State	0.0	5.5	0.0	5.5
6700 Food	0.0	0.0	0.0	0.0
6800 Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000 Other Operating Expenses	184.2	256.3	44.4	300.7
8000 Equipment	1.0	23.7	0.0	23.7
8100 Capital Outlay	0.0	0.0	0.0	0.0
8600 Debt Service	0.0	0.0	0.0	0.0
9000 Cost Allocation	0.0	0.0	0.0	0.0
9100 Transfers	6.3	0.0	0.0	0.0
<b>Expenditure Categories Total:</b>	1,194.1	1,815.8	122.4	1,938.2
<b>Fund Source</b>				
<b>Appropriated Funds</b>				
DX2020-A Dental Board Fund (Appropriated)	1,194.1	1,815.8	122.4	1,938.2
	1,194.1	1,815.8	122.4	1,938.2
<b>Fund Source Total:</b>	1,194.1	1,815.8	122.4	1,938.2



## Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

<b>Agency:</b> State Board of Dental Examiners					
		<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2023</b>
		<b>Actual</b>	<b>Expd. Plan</b>	<b>Fund. Issue</b>	<b>Total Request</b>
<b>Program:</b> Licensing and Regulation					
<b>Fund:</b> DX2020-A Dental Board Fund					
<b>Appropriated</b>					
0000	FTE	11.0	11.0	1.0	12.0
6000	Personal Services	564.3	703.6	51.4	755.0
6100	Employee Related Expenses	242.7	281.8	26.6	308.4
6200	Professional and Outside Services	194.9	541.7	0.0	541.7
6500	Travel In-State	0.7	3.2	0.0	3.2
6600	Travel Out of State	0.0	5.5	0.0	5.5
6700	Food	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	184.2	256.3	44.4	300.7
8000	Equipment	1.0	23.7	0.0	23.7
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	6.3	0.0	0.0	0.0
<b>Appropriated Total:</b>		1,194.1	1,815.8	122.4	1,938.2
<b>Fund Total:</b>		1,194.1	1,815.8	122.4	1,938.2
<b>Program Total For Selected Funds:</b>		1,194.1	1,815.8	122.4	1,938.2

## Program Expenditure Schedule

<b>Agency:</b>	<b>State Board of Dental Examiners</b>
<b>Program:</b>	<b>Licensing and Regulation</b>

	FY 2021 Actual	FY 2022 Expd. Plan
FTE	11.0	11.0
<b>Expenditure Category Total</b>	<b>11.0</b>	<b>11.0</b>
<b>Appropriated</b>		
DX2020-A Dental Board Fund (Appropriated)	11.0	11.0
<b>Fund Source Total</b>	<b>11.0</b>	<b>11.0</b>
<hr/>		
Personal Services	537.4	649.8
Boards and Commissions	26.9	53.8
<b>Expenditure Category Total</b>	<b>564.3</b>	<b>703.6</b>
<b>Appropriated</b>		
DX2020-A Dental Board Fund (Appropriated)	564.3	703.6
<b>Fund Source Total</b>	<b>564.3</b>	<b>703.6</b>
<hr/>		
Employee Related Expenses	242.7	281.8
<b>Expenditure Category Total</b>	<b>242.7</b>	<b>281.8</b>
<b>Appropriated</b>		
DX2020-A Dental Board Fund (Appropriated)	242.7	281.8
<b>Fund Source Total</b>	<b>242.7</b>	<b>281.8</b>
<hr/>		
Professional and Outside Services		541.7
External Prof/Outside Serv Budg And Appn	0.0	
External Investment Services	0.0	
Other External Financial Services	0.0	
Attorney General Legal Services	101.7	
External Legal Services	0.0	
External Engineer/Architect Cost - Exp	0.0	
External Engineer/Architect Cost- Cap	0.0	
Other Design	0.0	
Temporary Agency Services	0.0	
Hospital Services	0.0	
Other Medical Services	0.0	
Institutional Care	0.0	
Education And Training	0.0	
Vendor Travel	0.0	
Professional & Outside Services Excluded from Cost Alloca	0.0	
Vendor Travel - Non Reportable	0.0	
External Telecom Consulting Services	0.0	
Costs related to those in custody of the State	0.0	
Non - Confidential Specialist Fees	0.0	
Confidential Specialist Fees	0.0	
Outside Actuarial Costs	0.0	
Other Professional And Outside Services	93.2	

## Program Expenditure Schedule

<b>Agency:</b>	<b>State Board of Dental Examiners</b>
<b>Program:</b>	<b>Licensing and Regulation</b>

	FY 2021 Actual	FY 2022 Expd. Plan
<b>Expenditure Category Total</b>	<b>194.9</b>	<b>541.7</b>
<b>Appropriated</b>		
DX2020-A Dental Board Fund (Appropriated)	194.9	541.7
<b>Fund Source Total</b>	<b>194.9</b>	<b>541.7</b>
Travel In-State	0.7	3.2
<b>Expenditure Category Total</b>	<b>0.7</b>	<b>3.2</b>
<b>Appropriated</b>		
DX2020-A Dental Board Fund (Appropriated)	0.7	3.2
<b>Fund Source Total</b>	<b>0.7</b>	<b>3.2</b>
Travel Out of State	0.0	5.5
<b>Expenditure Category Total</b>	<b>0.0</b>	<b>5.5</b>
<b>Appropriated</b>		
DX2020-A Dental Board Fund (Appropriated)	0.0	5.5
<b>Fund Source Total</b>	<b>0.0</b>	<b>5.5</b>
Food	0.0	0.0
<b>Expenditure Category Total</b>	<b>0.0</b>	<b>0.0</b>
Aid to Organizations and Individuals	0.0	0.0
<b>Expenditure Category Total</b>	<b>0.0</b>	<b>0.0</b>
Other Operating Expenses		256.3
Other Operating Expenditures Budg Approp	0.0	
Other Operating Expenditures Excluded from Cost Allocati	0.0	
Risk Management Charges To State Agency	13.2	
Risk Management Deductible - Indemnity	0.0	
Risk Management Deductible - Legal	0.0	
Risk Management Deductible - Medical	0.0	
Risk Management Deductible - Other	0.0	
Gen Liab- Non Physical-Taxable- Self Ins	0.0	
Gross Proceeds Payments To Attorneys	0.0	
General Liability- Non-Taxable- Self Ins	0.0	
Medical Malpractice - Self-Insured	0.0	
Automobile Liability - Self Insured	0.0	
General Property Damage - Self- Insured	0.0	
Automobile Physical Damage-Self Insured	0.0	
Liability Insurance Premiums	0.0	
Property Insurance Premiums	0.0	
Workers Compensation Benefit Payments	0.0	
Self Insurance - Administrative Fees	0.0	
Self Insurance - Premiums	0.0	
Self Insurance - Claim Payments	0.0	
Self Insurance - Pharmacy Claims	0.0	
Premium Tax On Altcs	0.0	

## Program Expenditure Schedule

<b>Agency:</b>	<b>State Board of Dental Examiners</b>
<b>Program:</b>	<b>Licensing and Regulation</b>

	FY 2021 Actual	FY 2022 Expd. Plan
Other Insurance-Related Charges	0.0	
Internal Service Data Processing	8.9	
Internal Service Data Proc- Pc/Lan	0.0	
External Programming-Mainframe/Legacy	0.0	
External Programming- Pc/Lan/Serv/Web	0.0	
External Data Entry	0.0	
Othr External Data Proc-Mainframe/Legacy	0.0	
Othr External Data Proc-Pc/Lan/Serv/Web	0.2	
Pmt for AFIS Development & Usage	1.6	
Internal Service Telecommunications	0.0	
External Telecom Long Distance-In-State	10.0	
External Telecom Long Distance-Out-State	0.0	
Other External Telecommunication Service	0.0	
Electricity	0.0	
Sanitation Waste Disposal	0.0	
Water	0.0	
Gas And Fuel Oil For Buildings	0.0	
Other Utilities	0.0	
Building Rent Charges To State Agencies	56.1	
Priv Lease To Own Bld Rent Chrgs To Agy	0.0	
Cert Of Part Bld Rent Chrgs To Agy	0.0	
Rental Of Land And Buildings	0.0	
Rental Of Computer Equipment	0.0	
Rental Of Other Machinery And Equipment	0.0	
Miscellaneous Rent	2.0	
Interest On Overdue Payments	0.0	
All Other Interest Payments	0.0	
Internal Acct/Budg/Financial Svcs	12.2	
Other Internal Services	0.0	
Repair And Maintenance - Buildings	0.0	
Repair And Maintenance - Vehicles	0.0	
Repair And Maint - Mainframe And Legacy	0.0	
Repair And Maint-Pc/Lan/Serv/Web	0.0	
Repair And Maintenance - Other Equipment	4.9	
Other Repair And Maintenance	0.0	
Software Support And Maintenance	43.4	
Uniforms	0.0	
Inmate Clothing	0.0	
Security Supplies	0.0	
Office Supplies	14.6	
Computer Supplies	0.0	
Housekeeping Supplies	0.0	
Bedding And Bath Supplies	0.0	
Drugs And Medicine Supplies	0.0	
Medical Supplies	0.0	
Dental Supplies	0.0	
Automotive And Transportation Fuels	0.0	
Automotive Lubricants And Supplies	0.0	
Rpr And Maint Supplies-Not Auto Or Build	0.0	
Repair And Maintenance Supplies-Building	0.0	
Other Operating Supplies	0.1	

## Program Expenditure Schedule

<b>Agency:</b>	<b>State Board of Dental Examiners</b>
<b>Program:</b>	<b>Licensing and Regulation</b>

	FY 2021 Actual	FY 2022 Expd. Plan
Publications	0.0	
Aggregate Withheld Or Paid Commissions	0.0	
Lottery Prizes	0.0	
Lottery Distribution Costs	0.0	
Material for Further Processing	0.0	
Other Resale Supplies	0.0	
Loss On Sales Of Capital Assets	0.0	
Loss on Sales of Investments	0.0	
Employee Tuition Reimbursement-Graduate	0.0	
Employee Tuition Reimb Under-Grad/Other	0.0	
Conference Registration-Attendance Fees	0.7	
Other Education And Training Costs	0.0	
Advertising	0.0	
Sponsorships	0.0	
Internal Printing	0.0	
External Printing	2.8	
Photography	0.0	
Postage And Delivery	7.0	
Document shredding and Destruction Services	0.2	
Translation and Sign Language Services	0.0	
Distribution To State Universities	0.0	
Other Intrastate Distributions	0.0	
Awards	0.1	
Entertainment And Promotional Items	0.3	
Dues	3.5	
Books- Subscriptions And Publications	0.2	
Costs For Digital Image Or Microfilm	1.5	
Revolving Fund Advances	0.0	
Credit Card Fees Over Approved Limit	0.0	
Relief Bill Expenditures	0.0	
Surplus Property Distr To State Agencies	0.0	
Security Services	0.7	
Judgments - Damages	0.0	
ICA Payments to Claimants Confidential	0.0	
Jdgmnt-Confidential Restitution To Indiv	0.0	
Judgments - Non-Confidential Restitution	0.0	
Judgments - Punitive And Compensatory	0.0	
Pmts Made to Resolve/Disputes/Avoid Costs of Litigation	0.0	
Pmts For Contracted State Inmate Labor	0.0	
Payments To State Inmates	0.0	
Bad Debt Expense	0.0	
Interview Expense	0.0	
Employee Relocations-Nontaxable	0.0	
Employee Relocations-Taxable	0.0	
Non-Confidential Invest/Legal/Law Enf	0.0	
Conf/Sensitive Invest/Legal/Undercover	0.0	
Fingerprinting, Background Checks, Etc.	0.0	
Other Miscellaneous Operating	0.0	

## Program Expenditure Schedule

<b>Agency:</b>	<b>State Board of Dental Examiners</b>
<b>Program:</b>	<b>Licensing and Regulation</b>

	<b>FY 2021 Actual</b>	<b>FY 2022 Expd. Plan</b>
<b>Expenditure Category Total</b>	<b>184.2</b>	<b>256.3</b>
<b>Appropriated</b>		
DX2020-A Dental Board Fund (Appropriated)	184.2	256.3
<b>Fund Source Total</b>	<b>184.2</b>	<b>256.3</b>
Current Year Expenditures		23.7
Capital Equipment Budget And Approp	0.0	
Vehicles Capital Purchase	0.0	
Vehicles Capital Leases	0.0	
Furniture Capital Purchase	0.0	
Depreciable Works Of Art & Hist Treas/Coll Capital Purcha	0.0	
Non Depr Works Of Art & Hist Treas/Coll Cap Purchase	0.0	
Furniture Capital Leases	0.0	
Computer Equipment Capital Purchase	0.0	
Computer Equipment Capital Lease	0.0	
Telecommunication Equip-Capital Purchase	0.0	
Telecommunication Equip-Capital Lease	0.0	
Other Equipment Capital Purchase	0.0	
Other Equipment Capital Leases	0.0	
Purchased Or Licensed Software-Website	0.0	
Internally Generated Software-Website	0.0	
Development in Progress	0.0	
Right-Of-Way/Easement/Extraction Rights	0.0	
Oth Int Assets purchased, licensed or internally generate	0.0	
Other intangible assets acquired by capital lease	0.0	
Other Capital Asset Purchases	0.0	
Leasehold Improvement-Capital Purchase	0.0	
Other Capital Asset Leases	0.0	
Non-Capital Equip Budget And Approp	0.0	
Vehicles Non-Capital Purchase	0.0	
Vehicles Non-Capital Leases	0.0	
Furniture Non-Capital Purchase	1.0	
Works Of Art And Hist Treas-Non Capital	0.0	
Furniture Non-Capital Leases	0.0	
Computer Equipment Non-Capital Purchase	0.0	
Computer Equipment Non-Capital Lease	0.0	
Telecomm Equip Non-Capital Purchase	0.0	
Telecomm Equip Non-Capital Leases	0.0	
Other Equipment Non-Capital Purchase	0.0	
Weapons Non-Capital Purchase	0.0	
Other Equipment Non-Capital Lease	0.0	
Purchased Or Licensed Software/Website	0.0	
Internally Generated Software/Website	0.0	
LICENSES AND PERMITS	0.0	
Right-Of-Way/Easement/Extraction Exp	0.0	
Other Intangible Assets - Purchased, Licensed or Internall	0.0	
Noncapital Software/Web By Capital Lease	0.0	
Other Intangible Assets Acquired by Capital Lease	0.0	
Other Long Lived Tangible Assets to be Expenses	0.0	
Non-Capital Equipment Excluded from Cost Allocation	0.0	

## Program Expenditure Schedule

<b>Agency:</b>	<b>State Board of Dental Examiners</b>
<b>Program:</b>	<b>Licensing and Regulation</b>

	FY 2021 Actual	FY 2022 Expd. Plan
<b>Expenditure Category Total</b>	<b>1.0</b>	<b>23.7</b>
<b>Appropriated</b>		
DX2020-A Dental Board Fund (Appropriated)	1.0	23.7
<b>Fund Source Total</b>	<b>1.0</b>	<b>23.7</b>
Capital Outlay	0.0	0.0
<b>Expenditure Category Total</b>	<b>0.0</b>	<b>0.0</b>
<hr/>		
Debt Service	0.0	0.0
<b>Expenditure Category Total</b>	<b>0.0</b>	<b>0.0</b>
<hr/>		
Cost Allocation	0.0	0.0
<b>Expenditure Category Total</b>	<b>0.0</b>	<b>0.0</b>
Transfers	6.3	0.0
<b>Expenditure Category Total</b>	<b>6.3</b>	<b>0.0</b>
<b>Appropriated</b>		
DX2020-A Dental Board Fund (Appropriated)	6.3	0.0
<b>Fund Source Total</b>	<b>6.3</b>	<b>0.0</b>

<b>Employee Retirement Coverage</b>			
	FTE	Personal Services	Fund#
Retirement System			
Arizona State Retirement System	11.0	649.8	DX2020-A

<b>Combined Regular &amp; Elected Positions At/Above FICA Maximum of \$142,800</b>		
Total FTE	Personal Services	FTE's not eligible for Health, Dental & Life
0.0	0.0	0.0

## Administrative Costs

**Agency:** State Board of Dental Examiners

### Administrative Costs Summary

Common Administrative Area	FY 2022
Personal Services	4.2
ERE	2.2
All Other	51.0
<b>Administrative Costs Total:</b>	<b>57.4</b>

### Administrative Cost / Total Expenditure Ratio

	Request	Admin %
FY 2022	1,938.2	3.0%



**2021 - 2023 ARIZONA MASTER LIST OF STATE GOVERNMENT PROGRAMS**

DXA 0.0	<b>Agency Summary</b>
	BOARD OF DENTAL EXAMINERS
	Ryan Edmonson, Executive Director
	Board of Dental Examiners (602) 542-4493
	A.R.S. §§ 32-1201 and 32-1299

**Objective: 1** FY2021: Make fillable forms available to constituents through the Agency website  
 FY2022: Make fillable forms available to constituents through the Agency website  
 FY2023: Make fillable forms available to constituents through the Agency website

<b>Performance Measures</b>	FY 2021 Actual	FY 2022 Estimate	FY 2023 Estimate
Percentage of forms on the Agency website that are in a fillable format.	90	100	100

**Mission:**

*To provide information and professional, courteous service to the dental profession and the public, and to protect the oral health, safety, and welfare of Arizona citizens through a fair and impartial system of examination, licensing, complaint adjudication, and enforcement processes.*

**Description:**

The Board of Dental Examiners examines, licenses, and certifies professionals to practice in the field of dentistry; registers business entities providing dental services; and permits mobile dental facilities. The Board also accepts complaints against licensees, certificate holders, business entities, and mobile dental facilities; investigates allegations; and administratively adjudicates complaints. The Board regulates approximately 9,900 business entities and professionals that are licensed or certified to practice in the state, and serves all Arizona citizens who receive their professional services.

◆ **Goal 1** To ensure public safety through improved efficiencies in regulating the dental profession.

**Objective: 1** FY2021: To maintain the average number of days from receipt of a completed application to issuance of a license at under 10 days  
 FY2022: To maintain the average number of days from receipt of a completed application to issuance of a license at under 10 days  
 FY2023: To maintain the average number of days from receipt of a completed application to issuance of a license at under 10 days

<b>Performance Measures</b>	FY 2021 Actual	FY 2022 Estimate	FY 2023 Estimate
Total number of applications received	787	850	850
Total number of individuals or facilities licensed	10,156	10,500	10,500
Total number of licenses/renewals issued	949	1,500	1,500
Average calendar days to renew a license (from receipt of application to issuance)	30	20	15

**Objective: 2** FY2021: To continue to conduct timely complaint adjudication  
 FY2022: To continue to conduct timely complaint adjudication  
 FY2023: To continue to conduct timely complaint adjudication

<b>Performance Measures</b>	FY 2021 Actual	FY 2022 Estimate	FY 2023 Estimate
Percent of cases adjudicated each fiscal year (ratio of complaints resolved to complaints received)	60	70	75
Average number of calendar days from receipt of complaint to resolution of complaint	360	180	180
Percent of investigations resulting in disciplinary or enforcement action	60	60	60
Number of licenses revoked or suspended	3	1	1
Total number of investigations conducted	187	400	400
Total number of complaints received annually	308	350	350
Number of licensees with disciplinary action	9	10	10

◆ **Goal 2** To become more efficient with online submissions.

**AGENCY SUMMARY**

**Program:** DXA 0 . 0 BOARD OF DENTAL EXAMINERS  
**Director:** Ryan Edmonson, Executive Director  
**Phone:** Board of Dental Examiners (602) 542-4493  
**Statute:** A.R.S. §§ 32-1201 and 32-1299

**Mission:**

*To provide information and professional, courteous service to the dental profession and the public, and to protect the oral health, safety, and welfare of Arizona citizens through a fair and impartial system of examination, licensing, complaint adjudication, and enforcement processes.*

**Description:**

The Board of Dental Examiners examines, licenses, and certifies professionals to practice in the field of dentistry; registers business entities providing dental services; and permits mobile dental facilities. The Board also accepts complaints against licensees, certificate holders, business entities, and mobile dental facilities; investigates allegations; and administratively adjudicates complaints. The Board regulates approximately 9,900 business entities and professionals that are licensed or certified to practice in the state, and serves all Arizona citizens who receive their professional services.

◆ **Goal:** 1 To ensure public safety through improved efficiencies in regulating the dental profession.

**Objectives:** 1 2021 Obj: To maintain the average number of days from receipt of a completed application to issuance of a license at under 10 days  
 2022 Obj: To maintain the average number of days from receipt of a completed application to issuance of a license at under 10 days  
 2023 Obj: To maintain the average number of days from receipt of a completed application to issuance of a license at under 10 days

**Performance Measures:**

ML	Budget	Type		FY 2020 Actual	FY 2021 Estimate	FY 2021 Actual	FY 2022 Estimate	FY 2023 Estimate	
1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	IP	Total number of applications received	650	700	787	850	850
2	<input checked="" type="checkbox"/>	<input type="checkbox"/>	OP	Total number of individuals or facilities licensed	11,533	12,000	10,156	10,500	10,500
3	<input checked="" type="checkbox"/>	<input type="checkbox"/>	OP	Total number of licenses/renewals issued	1,851	1,900	949	1,500	1,500
				Persuant to EO 2020-17 all licensing fees for renewals have been waived and the renewal date has been extended to Dec 31, 2020.					
4	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	EF	Average calendar days to renew a license (from receipt of application to issuance)	20	15	30	20	15
				There have been issues with GL Suites reporting, the agency is estimating the average day to renew since the data is not currently available. Also, COVID-19 has created a greater backlog than last year.					

**Objectives:** 2 2021 Obj: To continue to conduct timely complaint adjudication  
 2022 Obj: To continue to conduct timely complaint adjudication  
 2023 Obj: To continue to conduct timely complaint adjudication

**Performance Measures:**

ML	Budget	Type		FY 2020 Actual	FY 2021 Estimate	FY 2021 Actual	FY 2022 Estimate	FY 2023 Estimate	
1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	EF	Percent of cases adjudicated each fiscal year (ratio of complaints resolved to complaints received)	7	25	60	70	75
				Again in this year's budget submittal, the Board is requesting additional monies to assist with investigative compliance.					
2	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	QL	Average number of calendar days from receipt of complaint to resolution of complaint	200	190	360	180	180
3	<input checked="" type="checkbox"/>	<input type="checkbox"/>	OC	Percent of investigations resulting in disciplinary or enforcement action	60	60	60	60	60
4	<input checked="" type="checkbox"/>	<input type="checkbox"/>	OC	Number of licenses revoked or suspended	0	1	3	1	1
5	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	OP	Total number of investigations conducted	371	375	187	400	400
6	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	IP	Total number of complaints received annually	434	440	308	350	350
7	<input checked="" type="checkbox"/>	<input type="checkbox"/>	OC	Number of licensees with disciplinary action	12	10	9	10	10

◆ **Goal:** 2 To become more efficient with online submissions.

**Objectives:** 1 2021 Obj: Make fillable forms available to constituents through the Agency website  
 2022 Obj: Make fillable forms available to constituents through the Agency website  
 2023 Obj: Make fillable forms available to constituents through the Agency website

**Performance Measures:**

ML	Budget	Type		FY 2020 Actual	FY 2021 Estimate	FY 2021 Actual	FY 2022 Estimate	FY 2023 Estimate	
1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	EF	Percentage of forms on the Agency website that are in a fillable format.	75	100	90	100	100

## Budget Related Performance Measures

### State Board of Dental Examiners

**Agency:** 0.0 BOARD OF DENTAL EXAMINERS  
**Contact:** Ryan Edmonson, Executive Director (602) 542-4493  
**2nd Contact:** Ryan Edmonson, Executive Director (602) 542-4493  
**Statute:** A.R.S. §§ 32-1201 and 32-1299

ML	Budget	Type	Performance Measure	FY 2020 Actual	FY 2021 Estimate	FY 2021 Actual	FY 2022 Estimate	FY 2023 Estimate
✓	✓	QL	Average number of calendar days from receipt of complaint to resolution of complaint	200	190	360	180	180
✓	✓	EF	Average calendar days to renew a license (from receipt of application to issuance)	20	15	30	20	15
✓	✓	OP	Total number of investigations conducted	371	375	187	400	400
✓	✓	IP	Total number of complaints received annually	434	440	308	350	350

# Agency 5-Year Plan

**Issue 1** Improve employee efficiencies with technology

**Description:** When employees can be more efficient by having access to relevant and up-to-date technology, it is beneficial to both licensees and the public. The impact of the online renewal application, which allows dentists, dental consultants, dental hygienists and denturists to renew their license online, continues to be a convenience to the licensees using the online renewal application and in reducing the manpower required to move a paper renewal through the process. The Agency will continue to enhance the online renewal application to increase the number of licensees using the application.

With the success of online renewals, the Agency sees opportunity for other online functionality with the same result of convenience to the licensees/applicants, decreasing manpower and real time information available to the public.

As the Dental Practice Act is amended, the Agency is challenged to maintain a database, which supports new processes and allows for consistency and increases employee efficiency. Looking to the future, the Agency acknowledges new levels of dental providers are emerging whose regulation will be added to the Dental Practice Act.

Staying current with technology is important. The Agency is challenged to maintain, upgrade and secure the database to prevent frustration and lack of confidence in the Agency's technology by the public using the online directory of licensees, the licensee using an online function and staff maintaining the data.

Using technology to improve employee efficiencies includes the challenge of eliminating the flow of paper through the office.

**Solutions:**

Strategy 1

The Agency plans to build on the realized efficiencies by developing an online renewal component for business entities, online initial license application submission, and online address changes to include the ability to order and pay for additional licenses.

Strategy 2

The Agency will ensure database enhancements will be ongoing to support the complaint process. Knowing that the Dental Practice Act may be amended at any legislative session, the Agency must be prepared to make database modifications as they are legislated. The Agency has budgeted funds and allocated manpower to continue the relationship with the database vendor.

Strategy 3

The database is web-based which requires the Agency to stay current with technology to include hardware, software and internet services. The Agency plans to consult with state IT professionals for their expertise in what hardware, software and internet services are best practices for the Agency to follow. Replacement equipment will be budgeted for as needed.

Strategy 4

In FY22, the Agency hopes to continue to use the Enterprise Imaging Solution from the State Procurement Office assuming a one-time appropriation is granted.

**Issue 2** Agency website has no fillable forms.

**Description:** The Agency would like to continue to be paperless and more efficient through fillable forms.

**Solutions:**

Strategy 1

The agency will transition from paper forms to online fillable forms for all required documents by the end FY2022. This will not require any addition allocation of resources. The agency will use current staff knowledge to build the required forms.

## Resource Assumptions

	FY2024 Estimate	FY2025 Estimate	FY2026 Estimate
<b>Full-Time Equivalent Positions</b>	0.0	0.0	0.0
<b>General Fund</b>	0.0	0.0	0.0
<b>Other Appropriated Funds</b>	0.0	0.0	0.0
<b>Non-Appropriated Funds</b>	0.0	0.0	0.0
<b>Federal Funds</b>	0.0	0.0	0.0